

# DRAFT MINUTES

September 10, 2024; General Membership Meeting

All documents up for membership approval are available at [www.wshsptsa.net](http://www.wshsptsa.net)

7:30 pm	Welcome/Call to Order
7:35 PM	<p>Update from Principal Mukai</p> <ul style="list-style-type: none"><li>• B2S Night was a success, settling into the year, great opening of the school year, fall sports are under way, the fall play is being rehearsed, excited for all that the year has to offer!</li><li>• Concern expressed around communication for sports and Varsity game with Hayfield, game was called by referees, they will use X to communicate updates, will try to provide better communication around any future cancellations or reschedules, was hoping they could wait out the game, but the refs called it, will look to increase and improve that communication in the future</li><li>• Learning Seminar Changes – used to have smaller alphabetical set LS sessions, was able to add to groups as kids came on board, at 2800 students, which is a record for school, it required they increase # of advisory periods, resulting in changes that had to be made, even today they continue to add net new registrations, and they have to adjust accordingly as those occur</li><li>• Final enrollment is at 2800, teachers have 5 classes, 1 planning period, 1 observation, adjustments being made now that we are 500 over capacity requiring teachers share rooms, not as many open classrooms during any periods due to that, they changed over some multi use spaces to accommodate, continue to make changes as needed to ensure everyone has the space needed, considering options to modify spaces, ordering additional tables and seating in the cafeteria as well</li><li>• Cell phone policy – middle school has no cell phone policy and using magnet bags, students are allowed to use phones in non-class time at the high school, will see how middle school pilot goes and determine if they will apply it to the high school</li><li>• PSAT – it's stored in your student file, but it's not submitted to colleges, it's just to predict performance as they prepare for the SAT, critical for juniors for National Merit Scholarship process</li><li>• Please come out to sporting events, and support school plays and performances throughout the year!</li></ul>
7:45 PM	Introduction of PTSA Board and Committee Chairs

	<ul style="list-style-type: none"> <li>• Richard – President</li> <li>• Debbie – Treasurer</li> <li>• Danielle – Secretary</li> <li>• Adriana &amp; Madina – VP’s, not present</li> <li>• Molly &amp; Devon – Teacher Appreciation Chairs</li> <li>• Tahnee – Reflections Chair</li> <li>• Elizabeth – Community Education Chair</li> <li>• Maggie – Audit Chair, Scholarship support as well</li> </ul>
7:50 PM	<p>Board Reports &amp; Announcements</p> <ul style="list-style-type: none"> <li>• Treasurer Report – Debbie reviewed, July 1<sup>st</sup> starts the fiscal year, \$2243.84 in account initially, \$3424.88 rec’d in membership dues from 322pp, strong start, one expense for \$1217 in dues to National PTA, local dues check will hit our books this year, \$15.75, balance of \$4445.62 currently.</li> <li>• Approval of Audit Report – Maggie chaired the committee with Dannette and Debbie, all expenses were tracked and documented accurately, well below the threshold requirements, 2 recommendations – revisit approval for checks policy, some of the minutes were missing recordings of votes and results, important to keep track of that, all board members signed off, report available on our website, no objections or requests for further clarification, <b>audit report approved</b></li> <li>• Approval of Proposed 2024-2025 budget – Richard presented, taken expenditures from last year, made a few suggested changes, \$4 of dues goes to state/national/local dues for PTA, they do a lot of advocacy and help track things we need to know about, this year we put in \$1850 fundraising goal, larger than past years, but lower than last year b/c we had a very successful night at restaurant fundraiser, could push that some, but trying to be conservative, most money comes from restaurant night, practice SAT night, we don’t usually sell things, did well with donations last year, budgeted at \$500, when we got \$612 last year, this budget is set up to leave us with \$6 leftover; Other things that are different – suggested staff appreciation raised due to costs of food, Scholarship for Success – spent 2k last year due to successful fundraising, it depends on how many pp apply, the quality of the applications, and the success of our fundraising, so starting conservative at \$500, Above &amp; Beyond Awards - haven’t had many nominations, didn’t spend any last year, had one winner, it’s really just a token/gift to recognize those who go above and beyond in the community, other recognition – \$120, no retirements last year, mini grants for teachers – have had \$200 in the budget in past years, with no applications, raising it up to \$300, hoping it’s worth time to apply, mini grants to students is new program with the idea of offering opportunity for students to come to us to do something school related to help build community, we could offer funds to help them do that, need more specific criteria for hit, but building it into the budget prior to establishing the criteria, increase in admin supplies to order checks and get a few more supplies administratively to support the PTSA going forward – copy of budget available on website, no questions or concerns about proposed budget, no objections, <b>proposed budget approved unanimously</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Approval of minutes from June 2024 – available on website, reflects the fact that the board was elected, need to correct Adriana’s name in the minutes, no objections or concerns, <b>minutes approved unanimously</b></li> <li>• Membership update – full board of officers, full committee chairs, in good shape to kick off the year!</li> <li>• Discussion of new plans for this year: Reflections art program, Spanish-language event, community building physical project (build something sustainable for school)</li> <li>• Additional Events – Stock the Breakroom in the Fall for Teacher Appreciation, as well as in the Spring for Teacher Appreciation Week, along with a lunch and some speakers, Jeff Toomer has offered the opportunity to present a panel at the next PTSA meeting, in preparation for life after WSHS, geared toward college or trade schools, always looking for ways to support student events as needed</li> </ul>
8:10 PM	<p>Parent discussion: presentation of the new draft communications document; opportunities for parents to raise general questions</p> <ul style="list-style-type: none"> <li>• Every Friday WSHS Email Updates include a wealth of information, if you haven’t already done so, please be sure to sign up!</li> <li>• FCPS is pushing for all official school information to be available on Schoology</li> <li>• Activities Website – great resource, but only reflects what is submitted to them, so may not account for everything that’s going on</li> <li>• Events Calendar – be sure to subscribe!</li> <li>• Athletic Boosters are great – they sell spirit wear, and are great at promoting events, athletic successes, great way to find out what’s going well with our athletes!</li> <li>• Most of the athletic games are televised, home team broadcasts the game, there’s a monthly fee, you can join and watch games, most of the time it’s both JV and Varsity, great way to share with family members who aren’t local!</li> <li>• \$5 for tickets for home games, Spartan Pass can be bought on the etix site for annual pass to home games, it’s the best value for the year!</li> <li>• Student Government has an Instagram, a lot of events are posted by class, great resource for students, a lot of the clubs have their own Instagrams as well</li> <li>• Class Facebook groups as well, where you can ask questions and communicate with other parents, it’s a space to be productive and share information, keep it positive!</li> <li>• There’s a Senior Class page for all things senior year, graduation information</li> <li>• Student Newspaper, The Oracle, to find out more about what’s going on at school</li> <li>• Listed out various groups, some are not affiliated with the school, some groups aren’t open to everyone, but there’s additional things that exist that may not be officially sanctioned.</li> <li>• Other great resources included as well, check it out!</li> </ul>

	<p>Opened the Floor for Questions</p> <ul style="list-style-type: none"><li>• Some additional groups were suggested to add to the above list, request made to send over any public social media accounts that we're aware of for any of the groups currently on the list or that should be added</li><li>• If you haven't ordered a yearbook, do it now! They will run out, they always do.</li><li>• Reminder – Picture Day this week for underclassmen</li></ul>
8:30 PM	Adjourn

**NEXT MEETING: October 8 (Preparing for life after WSHS)**

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