



Approved Minutes

Prepared by April Duncan, Secretary

General Membership Meeting held 03/02/2021

WSHS PTSA MEETING MINUTES

March 2, 2021, 7:30 PM Virtual Zoom Meeting

The meeting was opened on time by Richard Ewell, President. A quorum was present with a total attendee list of 58. Richard Ewell welcomed everyone and thanked them for attending and reintroduced himself. He gave a brief status on the PTSA progress this year.

Karen Nordai spoke briefly about the SAT Practice test on Saturday March 6th, and the options for paying on Memberhub as well as joining the PTSA.

Mr. Mukai spoke briefly about the success of the first day back at school today, and also about some good reports on sports activities at the school. Mr. Mukai spoke briefly about Ms. Frederick who would be speaking shortly and urged all to take advantage of resources available.

Richard thanked Mr. Mukai for the efforts in getting students back to school and reminded attendees that there is information online about return to school procedures.

Trish Martin spoke about hospitality activities in recent weeks including a Panera Box lunch for onsite staff and also a welcome gift of tissues and Kind bars for all the teachers and IA.

Maggie Ewell provided update and info on the Above and Beyond program as well as the reinstatement of the PTSA scholarships.

Tegest Tesfaye introduced herself and reminded everyone about signing up for the newsletter and liking us on Facebook.

Reports

Clerk

The minutes from the February 9th, 2021 meeting were reviewed and approved.

Treasurer

The treasurer reported our balance and that we made \$140 on the Milano's night fundraiser.

Guest Speaker: Tisa Frederick, Career Center Specialist, WSHS

Richard Ewell introduced Tisa Frederick, the Career Center Specialist guest speaker for the evening to share insights on college preparation at the different grade levels. Ms. Frederick explained her background and went over a presentation about college and discussed decisions and information at each grade year, as well as planning and consistency throughout high school in all years. It was an extremely detailed and informative presentation.



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The meeting was adjourned at 8:31 pm.

WSHS PTSA SPECIAL ORDER OF BUSINESS MINUTES

Friday, April 7th, 2021

WSHS PTSA President, Richard Ewell, called for a special business item on Friday, April 7th, 2021 via electronic voting. The item for vote pertained to approval of the draft by-laws and was sent out as follows:

Email from Richard Ewell dated Friday, April 7th

Our bylaws expire next month. Maggie carried out her VP duties and formed a bylaws committee, which consisted of Trish and April. The committee took the Virginia state PTA bylaws template for local councils, which was last updated in 2020, and used that to draft new bylaws. In general, local units are expected to follow the template and only deviate in a few areas where discretion is allowed.

The draft bylaws are in the attached document. Maggie has included comment bubbles explaining where those areas of discretion were exercised and has also highlighted the areas that are different from our current bylaws. Our current bylaws are available on our website at [Bylaws – WSHS PTSA](#). A big thank you to Maggie, Trish, and April for completing this work!

The process for getting the by-laws approved is that the Executive Board needs to approve the draft, then the draft is presented to the membership with 30 days notice. I would like to have our membership vote on the bylaws at our May membership meeting, which means that we need to post the draft bylaws on our website on Sunday. I would then notify our membership directly via Memberhub and we can include a link to them in the newsletter.

Electronic voting process for Exec Board approval: Please respond by e-mail to this whole group before Sunday indicating whether you approve the draft bylaws, disapprove, or wish to abstain from voting. Once everyone has voted, I will send an e-mail confirming the vote and April will record it. You may change your vote up until that point.

The vote count was as follows:

Based on the e-mail responses, the draft bylaws are approved by the Executive Board with the following voting in favor:



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Richard Ewell, Maggie Ewell, April Duncan, Jenna Barron, Karen Nordai, Krissy Houchins, Kristina Swatek, Stephanie Luddington, Theresa Walker, Tegest Tesfaye, and Trish Martin (although Trish didn't respond to the e-mail, she had previously approved them in order that they be presented to the Exec. Board).

I am therefore posting the draft bylaws on the PTSA website and will be sending a message to our membership to alert them that they are there.